

Suggested Bylaws

Bylaws outline the obligations of memberships that are required to be a part of your institution's chapter of NAHS/NJAHS. This basic guideline for the creation of bylaws helps ensure that your chapter upholds the National Standards as defined in the Chapter Constitution (pages 5-6).

- Section 1.** A chapter should include bylaws to amplify sections of its constitution. Bylaws do not need to be approved by the National Council if they are consistent with regulations outlined in the constitution. A current copy of the local chapter bylaws must be filed with NAEA.
- Section 2.** To remain a member in good standing, a member must pay dues and complete ____ service hours in the visual arts each year. (You may adjust the number of hours to fit your school or community needs.)
- Section 3.** Annual dues of \$ ____ will be collected from each member. (The amount you charge should cover chapter registration fees and any other expenses you expect to incur).
- Section 4.** Attendance is required at meetings to maintain membership and privileges. (You may set the number that may be missed with cause or adjust the meeting frequency to fit your school's schedule.)
- Section 5.** All members must participate in ____ of our projects, activities, and fundraisers. (You set the number or percentage of events required.)
- Section 6.** For the NAHS and NJAHS officers, attendance is also required at any executive meetings called outside of the regularly scheduled meetings.
- Section 7.** To graduate with NAHS honors and earn the right to wear a cord, pin, or tassel at graduation, a member must remain in good standing until the graduation date.
- Section 8.** Members must retain a ____ average in an honors or AP class or ____ in a regular class. (Many schools require a higher GPA in art classes than the B required by the National Constitution. You may adjust the requirement or leave it at the required B average.)
- Section 9.** Members must have and maintain a ____ cumulative average in all other subjects. (Many schools require an overall minimum GPA. This change is not required and the required minimum should not be as high as the art GPA.)
- Section 10.** Members may remain active during such time when there are no visual arts on their class schedules as long as they fulfill all of the other requirements each year.
- Section 11.** In the event of an infraction of rules, a review by the officers and sponsors will be conducted. If the individual in question is an officer, he/she will not participate in the decision-making process. This applies to all community laws as well as school and chapter rules.

▶ **DON'T FORGET** to address these points within your chapter's bylaws:

- Membership requirements designated by the chapter that are beyond the minimum standards set forth in the NAHS and NJAHS Constitutions.

Note: A written description of membership selection procedures should be made available to students and parents. The selection procedure shall be consistent with the NAHS/ NJAHS Constitutions.

- Membership selection dates and frequency
- Membership dues, attendance, and participation
- Officer nomination and election procedures
- Non-selection, dismissal, and appeals policies

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